

### **To send an Interac e-Transfer:**

If you haven't signed up for online or mobile banking, contact your financial institution or visit their online banking website to sign up.

Follow this link for information on how Interac E-transfer works and to see an online demo:

<http://www.interac.ca/index.php/en/interac-ettransfer/etransfer-detail>

Login to your online or mobile banking at your participating financial institution

- Choose Interac e-Transfer within the Transfer/Payment menu options
- Select a recipient by entering an email address and/or mobile phone number
- Fill in the Interac e-Transfer information (dollar amount, account from which to withdraw the funds, a security question that only the recipient will know the answer to and optional personal message)
- Follow the instructions to confirm the information and complete the transfer

BE SURE TO SEND AN EMAIL FIRST TO [gcf@shaw.ca](mailto:gcf@shaw.ca) and include the following information for the transfer:

- Your full name, and mailing address,
- Any message you'd like to give us,
- The "answer\*" to the security question that you provided for the transfer.

*\*Interac will ask you to devise a security question that only you know the answer to. You will type the question into the online form. When we receive the notice, it will ask us for the "answer". You need to email us just the "answer" or we cannot complete the transaction. Example: Security question if we were sending a transfer might be, "What was the first pet I ever had." The answer might be "goldfish." Spelling and any capitalization you used must be the same, e.g. if we answered "Gold fish" it would not accept it.*